



The Kent MS Therapy Centre
 Bradbury House, Merton Lane (North)
 Canterbury Kent CT4 7DZ

**Minutes of the Annual General Meeting
 held on Friday 18 May 2018**

Administration

Present:

11.00hrs the record of the number of Members present challenged; Articles of Association complied with.
 11.50 hrs Quorate.

Welcome & Introduction to Board

Hilary Brian, Ian Bryant, David Bailey, Keziah Cunningham (CEO), Jill Tompkins, Sharon Wilding, Terry Hughes
 (Maria Davis in attendance)

Apologies for absence:

Martin Lawrie, Richard Curzon, Steph Spencer, Gilly Stowe

AGENDA ITEM:

ACTION:

Minutes of last AGM on the 17th November 2017 approved.

- Proposed (P) - Ken Friend
- Seconded (S) - Tony Meire

Presentation of Annual Accounts

Oral report, no issues raised.
 Accounts approved by Board – full copy available on request.

Re-appointment of Independent Examiner – Magee Gammon

- P - David Keenan
- S – Ann Barlow

Trustees

Vote of thanks to outgoing Trustees; Jill Tompkins, Andrew Lawrie, Hilary Brian and Jo Mills, Martin Lawrie whose statement was read out.

Election of Officers and Trustees

- Sharon Wilding (Chair) P – Louise O’Boyle, S – Tony Meire.
- David Bailey (Vice) P – Hilary Brian, S – Marlene Fell.

<ul style="list-style-type: none"> • Ian Bryant (Treasurer) P – Tony Meire, S – Catherine Hill. • Terry Hughes (Company Secretary) P – Robert White, S – Gwen Steward. • Richard Curzon (Members Trustee) P – Louise O’Boyle, S – Andy Beach. 	
<p>Chairman’ report</p> <p>Oral report – new CEO gave her report</p>	
<p>Questions from Members</p>	
<p>Anne Moon</p> <ul style="list-style-type: none"> • Increase in membership fee would assist financial sustainability. • Introduction of a therapy cancellation fee. • Capacity to hire space to other agencies/individuals. <p>Keziah (in response) confirmed that she has been observing and monitoring the Centre’s processes in the 3 months since appointment, changes inevitable but membership to be assured that every decision will be informed and reasonable.</p> <p>David; question of funding and VAT constraints; full review in hand.</p>	
<p>Marlene Fell</p> <ul style="list-style-type: none"> • Seconded cancellation fee but questioned how this could be imposed with <i>Voluntary Contributions</i> for therapy. <p>Keziah; a penalty system may be appropriate. Full review in hand.</p>	
<p>Christian Rolf</p> <ul style="list-style-type: none"> • Why is APS free. • Food (van or in-house). <p>Keziah; no clear answer – cultural shift required.</p> <p>Food; practicalities and cost but will explore options, in-house & outsourcing.</p>	
<p>Catherine Hill</p> <ul style="list-style-type: none"> • Development of site; could we have a public tea room – social enterprise to fund the Centre. <p>Keziah; potential for development, legal status to be clarified. Worth consideration.</p>	
<p>Tony Meire</p> <ul style="list-style-type: none"> • Empty shops within Canterbury; pop-up for KMSTC. <p>Keziah; worth consideration.</p>	
<p>Andy Beach</p>	

	<ul style="list-style-type: none"> • Biggest issue in HBO are no- shows; knock on effect considerable. Keziah; penalty system required.	
	Date and time of next meeting Friday 17 th May 2019 08:00 Bradbury House	All

Signature Date

These minutes were agreed to be a true reflection of events and signed by the Chair