



The Kent MS Therapy Centre
 Bradbury House, Merton Lane (North)
 Canterbury Kent CT4 7DZ

**Minutes of the
 Annual General Meeting
 held on
 Friday 17 May 2019**

Administration

Present:

11.00hrs Quorate (40) – see separate Record of Members present.

Welcome & Introduction to Board

David Bailey, Ian Bryant, Mary Cox, Keziah Cunningham (CEO), Richard Curzon, Gavin Davis, Ian Howells, Caroline MacDonald-Bryant, Sharon Wilding.
 (Maria Davis in attendance)

Apologies for absence:

Andrew Lawrie (Trustee), see separate Record of Members apologies.

AGENDA ITEM:

ACTION:

- | <u>AGENDA ITEM:</u> | <u>ACTION:</u> |
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| 1. Minutes of last AGM on the 18 th May 2018 approved. <ul style="list-style-type: none"> • Proposed (P) – Gill Oliver • Seconded (S) – Marlene Fell | |
| 2. Presentation of Annual Accounts

Oral report.
Accounts approved by Board – full copy on website and available on request. | |
| 3. Re-appointment of Independent Examiner – Magee Gammon <ul style="list-style-type: none"> • P – Patrick Connolly • S – Louise O'Boyle | |
| 4. Trustees

Vote of thanks to outgoing Trustee, Terry Hughes.

Election of Officers and Trustee | |

	<ul style="list-style-type: none"> • David Bailey (Company Secretary) P – Tony Meire, S – Gill Oliver. • Caroline MacDonald-Bryant (Trustee) P – Louise O’Boyle, S – David Kernan. • Ian Howells (Trustee) P – Ann Moon, S – Carol Coulson. • Mary Cox (Trustee) P – Patrick Connolly, S – Sue Samuell. • Gavin Davis (Trustee) P – David Kernan, S – Gill Oliver. • Andrew Lawrie (Trustee) P – Carol Coulson, S – Sue Samuell. 	
5.	<p>Chairman’ report</p> <p>Oral report. Board representative of active users of the centre and specialists in fields. Trustees here to ensure that the charity fulfils its’ objectives.</p> <p>Message from the CEO</p> <p>Achievements, challenges and future plans (handout circulated identifying therapy sessions delivered; income generated through spare capacity; operational review).</p> <p>Financial challenges, hardships, difficulties are not a barrier to those living with MS to access therapies.</p> <p>Thanks to staff team and volunteers.</p>	
6.	<p>Questions from Members</p> <p>Anne Moon</p> <ul style="list-style-type: none"> • If recommended voluntary contribution to therapies has increased why is the centre still (financially) losing. Keziah (in response): rising costs (building and utilities) – need to generate income to stand still. • Frank Brake Charitable Trust; how much to de we depend on it. Keziah: Trust continues to operate, KMSTC is a core charity and hopeful that provided we fulfil stipulated objectives (sustainability) we will continue to benefit. Aim not to rely solely upon the Trust, changes put in place to enhance our sustainability. • Trips – coaches that accommodate wheelchairs. Keziah: accessibility is a necessity; fundraising activities are however distinct from social programme. Centre still looking for a Volunteer Social Coordinator from within membership. 	
	<p>Tony Meire</p> <ul style="list-style-type: none"> • <i>Sweating the asset</i>; pool and Wacher Suite could be used by external groups. Keziah: pool; previous contract very poor (losing £ rather than generating). Room utilisation under review. VAT issues to be considered. 	
7.	Date and time of next meeting	All

	Friday 15 th May 2020 at Bradbury House	11:00	
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Signature Date

These minutes were agreed to be a true reflection of events and signed by the Chair